

Standard A & G

Advice, Guidance and support activities

Career Mark indicator	Career Mark example	Links to OfSTED SEF	Links to Matrix	Links to IAG standards
<p>G.1 There is a planned programme of impartial guidance, which all young people can use to help them make decisions.</p>	<p>The assessor will look for evidence of:</p> <ul style="list-style-type: none"> • a policy statement for guidance and support activity outlining what is provided for young people, how this is carried out and so on • the guidance and support provision being informed by the needs of young peoples (M.5) and being linked to the entitlement statement for CEIAG • guidance and support being available at relevant times, such as transition points • the guidance and support being flexible enough to respond to young people with personal issues or barriers that may affect their learning and progression, and • an introduction to guidance and support provision being included in the curriculum programme to make sure young people know about and can use what is provided. 	<p>5.a 5.c 5.d 6.a 6.b 7.a 7.d 7.e 7.f</p>	<p>1a-d 2a 2c 2d 4a-f</p>	<p>1.2 2.2 2.9 4.1 4.3 4.4 4.5 4.8 4.9 5.1 5.2 9.1</p>

Career Mark indicator	Career Mark example	Links to OfSTED SEF	Links to Matrix	Links to IAG standards
G.2 There is a referral system in place that enables young people to get advice and guidance from both internal and external providers relevant to their needs.	The assessor will look for a referral system that: <ul style="list-style-type: none"> • caters for self (young person) and organisation referral • young people, tutors and others involved in referral or delivery related to guidance and support can understand, and • has an information sharing and confidentiality protocol which young people are told about. 	5.a 5.c 5.d 6.a 6.b 7.a 7.d 7.e	1a-d 2a 2b 4a 4b 4c	1.4 4.5 2.3 4.8 2.4 8.10 2.5 10.1 2.7 2.8 2.9 2.10 4.2 4.3
G.3 Young people receive guidance from a range of properly trained staff.	The assessor will look for evidence of: <ul style="list-style-type: none"> • all staff involved in guidance and support being properly trained for their level of intervention, and • staff being supported in their role and having opportunities to continue their professional development. 	5.c 5.d 6.a 6.b 7.a 7.d 7.e	6a-e	4.2 4.3 5.4 5.6 9.2 10.1
G.4 The organisation has a system in place, which makes sure there are links between all action planning activities.	The assessor will look for evidence of a system that: <ul style="list-style-type: none"> • links all action planning activities to make sure young people understand the relationship between them. 	4.e 4.f 4.g 5.b 5.c 5.d 6.a 6.b 7.d		4.5 4.9

Career Mark indicator	Career Mark example	Links to OfSTED SEF	Links to Matrix	Links to IAG standards
G.5 Young people are supported to carry out action agreed through planning processes.	The assessor will look for evidence of: <ul style="list-style-type: none"> • young people being given regular opportunities to review and update their plans with a named person. 	5.c 5.d 7.d		2.12 4.10 3.7 5.3 4.5 4.6 4.7 4.8 4.9
G.6 From Year 7 onwards career planning is an integral part of the organisation's whole approach to assessment and recording of achievement for all young people, helping them to develop career management skills.	The assessor will look for evidence of: <ul style="list-style-type: none"> • career management skills being developed through ROA, ILP, transition planning, tutor reviews or Connexions and career action plans, and • young people having the chance to reflect on their progress and performance to see how this affects their career plans and to take any action needed. 	3.a 3.b 5.b 5.c 5.d 7.a		2.12 4.10
G.7 The organisation provides appropriate facilities and accommodation for individual guidance with access to accurate and up-to-date information resources.	The assessor will check that the facilities and accommodation: <ul style="list-style-type: none"> • give enough space and privacy for the level of guidance and support, and • contain relevant, accurate and up-to-date resources to support guidance activity and that they are easy for young people and the guidance and support staff to access and use. 	5.c 5.d 6.a 6.b 7.d		1.3 2.2 2.5 4.1

Career Mark indicator	Career Mark example	Links to OfSTED SEF	Links to Matrix	Links to IAG standards
G.8 There are opportunities for parents to support their child's career, academic or personal planning.	The assessor will look for evidence of the organisation: <ul style="list-style-type: none"> involving parents and carers in the guidance and support processes relevant to the needs and preferences of the young person. 	5.c 5.d 6.a 6.b		2.1 7.1 – 7.12